

Tata Power Delhi Distribution Limited
(Tata Power-DDL)

Corporate Social Responsibility (CSR) Policy

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A. CSR Policy

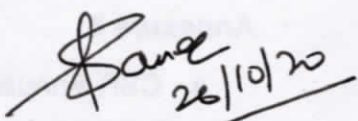
As a part of the Tata Group, Tata Power Delhi Distribution Ltd. (Tata Power-DDL) believes in the Tata Group's ethos of giving back to society. Rich heritage and unmatched legacy of Tata Group for holistic development of underprivileged communities, societies & nation becomes the guiding force for adoption of community development initiatives. Tata Power-DDL is committed for promoting social wellbeing and to bring more compliments to the business. The community outreach programs, working on the lines of triple bottom line approach, aims to serve key communities in a systematic & planned way.

There are 200+ listed JJ clusters & resettlement colonies, unauthorized colonies and villages that fall in company's area of operation. The residents of JJ clusters are basically migrants from different communities, culture, ethnicity and creed who drifted from their native places. Tata Power-DDL is committed to ensuring the social wellbeing of the residents of JJ Cluster/ resettlement colonies/ villages in the vicinity of its operational area through Corporate Social Responsibility initiatives (CSR) in alignment with Tata Power-DDL Lakshaya 2023.

These clusters also have a very high representation of SC/ST communities which further emphasizes the need for inducing various developmental initiatives there. Tata Power-DDL's CSR program has been restructured & rebranded under the mother brand SAATHI with verticals UNNATI (Women Empowerment), UJJWAL (Education), SANJEEVANI (Health) & CLUB ENERJI (Environment) meant to serve marginalized societal sections & communities falling in Tata Power DDL's licensed area of supply and the geographical locations of Tata Power DDL business development projects.

Tata Power-DDL would undertake its CSR initiatives as per the provisions of Companies Act 2013 and the rules made thereunder

Date: 23rd October 2020


26/10/20
Ganesh Srinivasan
Chief Executive Officer
(Tata Power-DDL)

B. CSR Vision:

Tata Power-DDL's CSR vision statement is to reduce social and economic inequality by providing Education, Empowerment and Health Services with focus on population of 1 Million in its operational area.

C. CSR Mission:

"Reaching out to communities we operate in" is an integral part of Tata Power-DDL's mission statement. Tata Power-DDL is working with communities in the vicinity of its operations under following thrust areas:

- i. Education to Women, Children and Disadvantage sections of Society.
- ii. Equal Access to affordable vocational training and creating Employability for Youth.
- iii. Primary Health facilities and creating awareness among residents of JJ Cluster.
- iv. Livelihood and Entrepreneurship development training to Women.
- v. Sensitizing children towards building a healthy and clean environment.
- vi. Clean drinking water and Water Conservation.

D. Approach for Future:

- i. Build and strengthen community institutions through stakeholder engagement.
- ii. Collaborate with Civil Society Organizations/ Non-Government Organizations, other Tata Group of Companies, Government institutions, Multinational agencies etc.
- iii. Encourage its employees for Self-Volunteering (SEWA).
- iv. Undertake CSR initiatives with the aim that over a period of time these become self-sustainable.
- v. Preference to section of beneficiaries as per Affirmative Action Policy.
- vi. Coverage of any other social aspect emerging critical in future.
- vii. Measure the effectiveness and impact of activities in community.

Annexure 1:

Tata Power Delhi Distribution Limited Core Purpose Statement

We, at Tata Power-DDL, recognize society as key focus of business and endeavor to improve and enrich quality of life, of communities residing in the JJ cluster/ Slums/ villages in our area of operation, through innovative social products & services and long term stakeholder value creation.

Objective of Tata Power-DDL CSR programs/projects

CSR programs/projects aim to achieve:

- Holistic development in the lives of people residing in JJ clusters, resettlement colonies, unauthorized colonies and villages in Tata Power-DDL licensed area of supply and the geographical locations of Tata Power-DDL business development projects.
- Development of active & long term association with communities around for sustainable, replicable & scalable projects of Education, Livelihood, social entrepreneurship and empowerment of underprivileged sections of JJ clusters & Resettlement Colonies, unauthorized colonies and villages.
- Inclusion of employees for value creation/contribution in these communities through volunteering.

Annexure 2:

Sectors & Issues

CSR programs/projects focus on following sectors & issues as per sectors mentioned in Schedule VII read with Section 135 of Companies Act, 2013. In addition, we will respond to any disasters, depending upon where they occur and our own ability to respond meaningfully.

Schedule VII, Section 135 of Companies Act 2013	Tata Power DDL SAATHI : CSR Mother Brand				
	1 UNNATI (women literacy, skill training, education support, ABHA etc.)	2 UJJWAL (Scholarship, Meri pathshala, career counselling etc.as per Affirmative Action Policy)	3 SANJEEVANI (Mobile dispensary, RO plant, Project Aarogya, blood donation camp, Eye camp, etc.)	4 CLUB Enerji (Energy Club and Tree plantation)	5 COVID 19 Response
(i) Eradicating hunger, poverty and malnutrition, promoting health care including preventive health care and sanitation including contribution to the Swach Bharat Kosh set-up by the Central Government for the promotion of sanitation and making available safe drinking water			√		√
(ii) Promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly, and the differently abled and livelihood enhancement projects	√	√			
(iii) Promoting gender equality, empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centres and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups	√	√			
(iv) Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and water including contribution to the Clean Ganga Fund set-up by the Central Government for rejuvenation of river Ganga				√	
(xii) disaster management, including relief, rehabilitation and reconstruction activities					√

CSR plan of Tata Power-DDL also include:

Taking up new projects specified in Schedule VII read with section 135 of the Companies Act, 2013 and rules made thereunder and any amendments made thereto from time to time.

Note: Surplus arising out of the CSR programs/projects or activities shall not form part of the business profit of the Company.

Geographies and Target Communities

- CSR programs/projects would be targeted primarily for JJ Clusters & Resettlement Colony, unauthorized colonies and villages’ residents residing in company’s licensed area spread approximately over 510 sq. kms, across North & North West of Delhi and the geographical locations of Tata Power-DDL business development projects. Adding to this, in case of natural disasters, calamities, fire or flood *Tata Power-DDL* will take up relief work across country as appropriate.
- The target communities of CSR programs/projects would be underprivileged, socially and economically weaker men, women, adolescents, school going students, school drop outs, SC/ST, old age individuals, orphans, unskilled youth and differently abled individuals.
- Company may decide to take up CSR programs outside its area of operation in exceptional cases.

Annexure 3:

Implementing mechanism

CSR programs/projects would be implemented through proficient NGOs and in-house CSR teams, which would look after the identification, planning, budgeting, monitoring, evaluation and reporting of the CSR programs/projects as per IMS processes.

Monitoring & Review mechanism

Tata Power DDL’s CSR programs/projects have clearly defined targets, no. of beneficiaries and timelines by which the deliverables of projects are measured & monitored. The working mechanism, deliverables & outcome of the programs are detailed in the contract agreement of the implementing partner.

The monitoring process will cover both program and financial reviews. Tata Power DDL has adopted 3 tier monitoring & review structure to ensure effective implementation of CSR programs/projects:

Note*- CSR Committee from time to time will further apprise the Tata Power-DDL Board



Evaluation Mechanism:

- **Internal Evaluation** - CSR Team uses IMS processes, NGO Score Card, Internal Audit, SIG Effectiveness Index, TAAP assessment reports and trainees feedback as a tools on annual basis to assess the monitoring and evaluation of CSR Initiatives.
- **External Evaluation** - It is also undertaken with reputed academic institutions/industry association/consultant/market research agencies once in 3 years to assess the overall impact on community.

Annexure 4: CSR Projects implementation details

Heads	S. No.	CSR programs/ Projects	Ref. point of Sch. VII	Implementation Modality	Budget (₹ in lakh) (Approved)	Implementation on Schedule			
						Q 1	Q 2	Q 3	Q 4
UNNATI	1	Women Literacy Centers (WLCs)	(ii)	TEIA	486.01	√	√	√	√
	2	ABHA Program	(i)	DIR, TEIA		√	√	√	√
	3	Support to Disability Counselling Centre - VMK	(ii)	TEIA		√	√	√	√
	4	Vocational Training Program	(ii)	TEIA		√	√	√	√
	5	Tutorial Program	(ii)	TEIA		√	√	√	√
	6	Self Help Group - Entrepreneurship Development Program	(ii)	TEIA		√	√	√	√
	7	DHAAGA Project	(ii)	TEIA				√	√
	8	Project Bhojanam	(ii)	TEIA				√	√
	9	Call Centre Training Program	(ii)	TEIA				√	√
	10	Community Awareness program	(ii)	TEIA		√	√	√	√
	11	Roshni - VT Centre	(ii)	TEIA					√
	12	Parivartan Project	(ii)	TEIA					√
	13	Session for WLC Instructors	(ii)	DIR, TEIA		√	√	√	√
	14	ABHA Session	(ii)	DIR, TEIA		√	√	√	√
	15	Gender Sensitisation Session	(ii)	TEIA		√	√	√	√
	16	Haqdarshak	(ii)	TEIA				√	√
	17	Awareness program through ABHA in JJ Cluster	(ii)	TEIA		√	√	√	√
UJJWAL	18	Career Counselling for students in Govt. Schools & CCIs	(ii)	TEIA	88.00			√	√
	19	Scholarship to Professional students	(ii)	TEIA		√			√
	20	Skill Enhancement Training for Diploma students	(ii)	TEIA				√	√
	21	Industrial Training to ITI, Diploma students	(ii)	DIR				√	√
	22	Scholarship under FAEA - TPC Mumbai	(ii)	DIR					√
	23	Mentor Mentee program for ITI students	(ii)	DIR		√	√	√	√
	24	Soft skill training for girls students in school	(ii)	TEIA				√	√
	25	BPS level Employability Training	(ii)	TEIA				√	√
	26	Meri PathShala	(ii)	TEIA				√	√
SANJEEVANI	27	Blood Donation Camps	(i)	DIR, TEIA	67.00				√
	28	Mobile dispensary Vans	(i)	TEIA		√	√	√	√
	29	RO Water plant	(i)	TEIA		√	√	√	√
	30	Free Eye Camps	(i)	DIR, TEIA				√	√
	31	Project Arogya	(i)	TEIA		√	√	√	√
	32	Non Communicable disease sensitisation sessions	(i)	TEIA		√	√	√	√
	33	Samaveeshi Vikas	(i)	TEIA					√

Club Enerji	34	Energy, water and climate conservation and sensitization sessions at Government schools	(iv)	DIR	8.00		√	√	√
	35	Sapling Plantation at Schools, Parks, CRPF camp etc.	(iv)	DIR			√	√	
BD	36	CSR BD at Lucknow	(ii)	TEIA	12.00	√	√	√	√
	37	CSR BD at Ranchi	(ii)	TEIA		√	√	√	√
Disaster Management/ Unforeseen contingencies	38	Cooked Meals - Support to Hunger relief fund	(xii)	TEIA	140.00	√			
	39	Cooked Meals - Mini Z Kitchen	(xii)	TEIA		√			
	40	Dry Ration - Distribution by NGO	(xii)	TEIA		√	√	√	√
	41	Preparation of E Ration Card	(xii)	TEIA		√	√	√	√
	42	Mask distribution/ Gloves/ Sanitizers/ IR Thermometer	(xii)	DIR		√	√	√	√
	43	Awareness on Aarogya Setu App	(xii)	TEIA		√	√	√	√
	44	PPE Kit & Hand Sanitizers - Delhi Police	(xii)	TEIA		√			
Covid 19 Response	45	Covid 19 Response Fund	(xii)	TEIA	200.00			√	√
Grand Total (INR in Lakhs)					1001.01				

DIR – Direct

TEIA – Through External Implementing Agency

**The expenditure is interchangeable amongst the various heads/ CSR programs/ projects specified in the policy.

Annexure 5: CSR Annual Reporting Framework as per Schedule VII of the Companies Act

1	2	3	4	5	6	7	8
S. No.	CSR Project/activity	Sector	Project/ Programme 1. Local area/others 2. State District	Amount outlay (budget) project/ programme wise	Amount spent by project/ programme: 1. District 2. Over-heads	Cumulative spend up to reporting period	Amount spent direct/ through implementing agency*
1.							
2.							
3.							

* Give details of implementing agency.

Note: In case of multi-company collaboration on CSR, each company will need to report separately on such projects or programmes.

1. Outline of the Company's CSR Policy – overview of activities to be undertaken and weblink to Policy and projects or programmes.
2. Composition of the CSR Committee.
3. Average net profit for the past 3 financial years.
4. Prescribed CSR Expenditure i.e. 2% of 3 above.
5. Financial year spend:
 1. Total to be spent.
 2. Amount unspent, if any.
 3. Details of spend in table.
6. In case of unspent, reasons.
7. Responsibility statement of CSR Committee that policy, implementation and monitoring complies with the CSR objectives in letter and spirit.
8. Signature of CEO/MD/Director

Annexure 6:

Composition of CSR Committee

The CSR Committee comprises of the following Directors:-

1. Mr. Ajay Shankar, Chairman, CSR Committee

Mr. Ajay Shankar (DIN: 01800443) is a distinguished fellow at TERI, The Energy and Resources Institute. He has rich and varied experience in public service for over forty three years, primarily in the fields of industry, the power sector and urban development.

He was a member of the premier Indian Administrative Service which he joined in 1973 and retired as Secretary, Department of Industrial Policy and Promotion in the Government of India in December, 2009. He played a crucial role in putting together the stimulus packages at the time of the global economic crisis of 2008 which enabled the Indian economy to recover in a short time and again grow at over 8%. The plan for the ambitious Delhi-Mumbai Industrial Corridor Project was developed under his stewardship. The FDI policy was further liberalized and rationalized. He was the chairman of the National Productivity Council and of the Quality Council of India and gave greater momentum to their activities. He initiated the setting up of Invest India.

He served for a three-year term, November 2011-2014, as Member Secretary of the National Manufacturing Competitiveness Council (NMCC), an advisory body comprising leading Captains of Industry, key Secretaries of Government and eminent Academics. Some of the major recommendations of NMCC have been taken up for implementation by the Government including the National Skill Mission, Facilitating Start-ups, Reform of Labour Laws and reducing the Regulatory burden on enterprises. Sector specific recommendations for breakthroughs in manufacturing in Electronics and IT Hardware, Defence Manufacturing, Civilian Aircraft, Shipbuilding, Electric Vehicles, Steel and Textiles were evolved.

As Joint Secretary and then Additional Secretary in the Ministry of Power he played a key role in enactment of the Electricity Act, 2003, and rules and policies under it. This created a new liberal framework for the development of the power sector and was one of the major pieces of reform legislation at that time. He was also instrumental in promoting private sector participation in the Power Sector including the Ultra Mega Power Projects. He played a crucial role in the conceptualization and the launch of the national program for completing rural electrification which was launched in 2005 and under which over 1,00,000 villages have been electrified.

Before serving as Secretary (DIPP), he was Principal Adviser in the Planning Commission looking after Environment and Forests, Water and Sanitation as well as provision of Rural Infrastructure and contributed to the preparation of the Eleventh Five Year Plan in these areas.

He had served on the boards of major public sector companies such as IDBI, EXIM Bank, NTPC, NHPC, PFC and REC and had also served as an independent director on the boards of HAL and Tata Global Beverages. He is also a senior advisor at IRADE. He is also a Special Advisor on the Board of Power Roll Limited (Technology Company in UK, Washington Business Centre 2 Turbine Way, Sunderland SR5 3NZ) and Chairman of the Board of Trustees of the Foundation of MSME Clusters (FMC).

2. Mr. Arup Ghosh, Member, CSR Committee

Mr. Ghosh is a power sector veteran of 42 years. He has been extensively engaged in all facets of transmission and distribution operations including restructuring and institutional strengthening of electricity utilities to enable them to cope with regulatory controls. He has worked with electricity utilities in India and Mauritius. Initially as Chief Operating Officer, he actively supported the Chief Executive Officer & Managing Director in leading the company to script at Delhi hitherto unmatched reforms of the electricity distribution business. As Chief Technical Officer, he supported the Chief Executive Officer & Managing Director on strategic decisions and oversees operations, projects, engineering, business development, contracts, safety, generation, human resource, civil, vigilance, security, enforcement, information technology and health services.

Prior to joining the company, Mr. Ghosh was employed with Central Electricity Board, Mauritius; CESC Ltd., The National Insulated Cable Co. of India Ltd. and Crompton Greaves Ltd., all at Kolkata, India.

Mr. Ghosh is an alumnus of Indian Institute of Technology, Kharagpur. Subsequently, he received formal training in general management at Administrative Staff College of India, Hyderabad (MDP), Indian Institute of Management, Kolkata (EDP) and Xavier Labour Relations Institute, Jamshedpur (EDP). He has also received training in regulatory matters from Institute of Public-Private Partnerships Inc (IP3), Washington D.C.

He is also on the Board of Tata Power Jamshedpur Distribution Limited, NDPL Infra Limited and TP Central Odisha Distribution Limited.

Mr. Ghosh is a Non-Executive Director of the Company.

3. Mr. Sanjay Kumar Banga, Member, CSR Committee

Mr. Sanjay Kumar Banga (DIN: 07785948) is the President (T&D) of The Tata Power Company Limited ("Tata Power"). Mr. Banga had been a key member of the leadership team at Tata Power Delhi Distribution Limited (Tata Power-DDL) before he took charge as Chief Executive Officer, Tata Power-DDL in May 2018.

A power sector veteran with around three decades of experience in power generation and distribution business, Mr. Banga brings with him an expertise in the power sector, covering areas of Operational Technologies, Project Management, Utility Business Process Re-engineering and Regulatory Environment that are essential for strengthening of electrical utilities to meet reliability and AT&C loss reduction targets under regulatory regime. The learning he gathered through associations with leading public and private sector electrical utilities in India equips him very well to tackle the enormous challenges of the electricity distribution business in India and abroad. His deep knowledge of the subject makes him a regular speaker in seminars / workshops / panel discussions in India and abroad.

Mr. Banga had been associated with Tata Power-DDL since July 2003 and was part of the group which transformed the ailing distribution Company into a benchmark utility.

Mr. Banga started his career with National Thermal Power Corporation (NTPC) as an Engineer Trainee and was involved in the Operation & Commissioning of Super Thermal Power Projects (1989 to 1995). Prior to joining Tata Power-DDL, Mr. Banga worked with Reliance Energy (earlier known as BSES Ltd.) from 1996 to 2003, where he was associated with the entire spectrum of generation activities covering wide aspects of operations, maintenance, planning, design and project engineering.

Mr. Banga is an alumnus of the National Institute of Technology (NIT), Kurukshetra. He had done his Master's in Business Administration (MBA) from Faculty of Management Studies (FMS), Delhi. He is a member of the Bureau of Indian Standard (BIS) LITD10 core Committee for defining standards for Power System Control and Communication. He had successfully completed the Senior Executive Leadership Program from the most coveted Harvard Business School.

Mr. Banga is also Director on the Boards of Tata Power Trading Company Limited, TP Renewable Microgrid Limited, Powerlinks Transmission Limited, Tata Projects Limited and TP Central Odisha Distribution Limited.

Mr. Banga is a Non-Executive Director of the Company.

4. Mr. Ajit Kumar Singh, Member, CSR Committee

As a member of IAS, Mr. Ajit Kumar Singh (DIN: 08628370) had worked on a wide range of issues related to public sector management. His assignments ranged from field-level, hands-on administration of a district, head of Excise, Entertainment and Luxury Tax Department. He had also worked as Secretary to Minister and helped in Policy formulation. He had the unique opportunity to study Regional Rapid Railway System at London, Paris, San Francisco, under the leadership of Sh. Noor Mohd., IAS, Secretary, National Planning Board. To study the design and system of VAT, he was part of the official delegation of the Government and visited London, Brussels, Rome, Bangkok and Singapore. He had visited Manila and Hongkong as a part of Asian Development Bank sponsored study tour for slum rejuvenation and water and sanitation master plan. He had attended course on "Dynamics of Public Policy" from Management and Development Centre, Shepherdstown, West Virginia, USA. His work exposure in different capacities and different departments in government had given him unique experience of first-hand knowledge of a whole range of government systems and processes including regulatory, land management, financial systems, municipal and state laws etc. He was also a part of a network of decision makers.

Ministry of Home Affairs in the year, 2009 nominated Mr. Singh as a group for Prime Minister's Award for excellence in Public Administration for innovative work done by the Officer as a Health Secretary of Union Territory of Dadra & Nagar Haveli. As Secretary (Taxation) & Commissioner (Excise) the department generated excise revenue of approximately ₹ 2500 crore, in the year 2011-12, which is the highest ever growth during past 20 years.

Mr. Singh had worked in different capacities as Secretary Health, Education, Rural Development and Special Secretary (Tourism) and Chairman D&NH Development Authority. He had also served as Secretary to the Minister of Finance & Revenue, Education, Higher Education, Govt. of NCT of Delhi; Secretary to the Minister of Education, Transport & Tourism, Govt. of NCT of Delhi and Spl. Secretary, Transport, Govt. of NCT of Delhi.

Mr. Singh is a Non-Executive Director of the Company.

5. Mr. Jasmine Shah, Member, CSR Committee

Mr. Jasmine Shah (DIN: 08621290) is the Vice Chairperson of Dialogue and Development Commission, Govt. of NCT of Delhi. Mr. Shah has wide experience working on urban governance and policy issues and had been advising the Government of NCT of Delhi since 2016 on education budget transparency and transport policy reforms. Mr. Shah was the architect of Delhi's first comprehensive outcome budget for 2017-18, a first-of-its-kind initiative in India to bring in complete transparency and accountability in public spending.

He had also worked on several crucial transport reforms of the Delhi Government such as the Electric Vehicle Policy, Common Mobility Card, Bus route rationalization and last mile connectivity initiative, large-scale induction of electric buses, among other projects. Mr. Shah had previously worked at the Massachusetts Institute of Technology's Jameel Poverty Action Lab (J-PAL) where he was the Deputy Director of its South Asia office and prior to that at the Janaagraha Centre for Citizenship and Democracy.

Mr. Shah holds B.Tech. and M.Tech. degrees in Mechanical Engineering from IIT Madras and a MPA degree from the School of International and Public Affairs at Columbia University, New York, where he was a Fulbright-Nehru Fellow.

Mr. Shah is also Director on the Boards of BSES Yamuna Power Limited and BSES Rajdhani Power Limited.

Mr. Shah is a Non-Executive Director of the Company.