

Tata Power Delhi Distribution Limited (Tata Power-DDL)

Corporate Social Responsibility (CSR) Policy

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A. CSR Policy


As a part of the Tata Group, Tata Power Delhi Distribution Ltd. (Tata Power-DDL) believes in the Tata Group's ethos of giving back to society. Rich heritage and unmatched legacy of Tata Group for holistic development of underprivileged communities, societies & nation becomes the guiding force for adoption of community development initiatives. Tata Power-DDL is committed for promoting social well being and to bring more compliments to the business. The community outreach programs, working on the lines of triple bottom line approach, aims to serve key communities in a systematic & planned way.

There are 200+ listed JJ clusters & resettlement colonies, unauthorized colonies and villages that fall in company's area of operation. The residents of JJ clusters are basically migrants from different communities, culture, ethnicity and creed who drifted from their native places. Tata Power-DDL is committed to ensuring the social wellbeing of the residents of JJ Cluster/ resettlement colonies/ villages in the vicinity of its operational area through Corporate Social Responsibility initiatives (CSR) in alignment with Tata Power-DDL 2.0 strategy.

These clusters also have a very high representation of SC/ST communities which further emphasizes the need for inducing various developmental initiatives there. Tata Power-DDL's CSR program has been restructured & rebranded under the mother brand SAATHI with verticals UNNATI (Women Empowerment), UJJWAL (Education) , SANJEEVANI (Health) & CLUB ENERJI (Environment) meant to serve marginalized societal sections & communities falling in Tata Power DDL's licensed area of supply and the geographical locations of Tata Power DDL business development projects.

Tata Power-DDL would undertake its CSR initiatives as per the provisions of Companies Act 2013 and the rules made their under

Date: 19th July, 2019



Sanjay Banga
Chief Executive Officer
(Tata Power-DDL)

B. CSR Vision:

Tata Power-DDL's CSR vision statement is to reduce social and economic inequality by providing Education, Empowerment and Health Services with focus on 1 million population in our distribution area.

C. CSR Mission:

"Reaching out to communities we operate in" is an integral part of Tata Power-DDL's mission statement. Tata Power-DDL is working with communities in the vicinity of its operations under following thrust areas:

- i. Education to Women, Children and Disadvantage sections of Society.
- ii. Equal Access to affordable vocational training and creating Employability for Youth.
- iii. Primary Health facilities and creating awareness among residents of JJ Cluster.
- iv. Livelihood and Entrepreneurship development training to Women.
- v. Sensitizing children towards building a healthy and clean environment.
- vi. Clean drinking water and Water Conservation.

D. Approach for Future :

- i. Build and strengthen community institutions through stakeholder engagement.
 - ii. Collaborate with Civil Society Organisations/ Non-Government Organizations, other Tata Group of Companies, Government institutions, Multinational agencies etc.
 - iii. Encourage its employees for volunteering (SEWA).
 - iv. Undertake CSR initiatives with the aim that over time these become self-sustainable.
 - v. Preference to section of beneficiaries as per Affirmative Action Policy.
 - vi. Coverage of any other social aspect emerging critical in future.
- .

Annexure 1:

Tata Power Delhi Distribution Limited Core Purpose Statement

We, at Tata Power-DDL, recognize society as key focus of business and endeavour to improve and enrich quality of life, of communities residing in the JJ cluster/ Slums/ villages in our area of operation, through innovative social products & services and long term stakeholder value creation.

Objective of Tata Power-DDL CSR programs/projects

CSR programs/projects aim to achieve:

- Holistic development in the lives of people residing in JJ clusters, resettlement colonies, unauthorized colonies and villages in Tata Power-DDL licensed area of supply and the geographical locations of Tata Power-DDL business development projects.
- Development of active & long term association with communities around for sustainable, replicable & scalable projects of Education, Livelihood, social entrepreneurship and empowerment of underprivileged sections of JJ clusters & Resettlement Colonies, unauthorized colonies and villages.
- Inclusion of employees for value creation/contribution in these communities through volunteering.

Annexure 2:

Sectors & Issues

CSR programs/projects focus on following sectors & issues as per sectors mentioned in Schedule VII read with Section 135 of Companies Act, 2013:

In addition, we will respond to any disasters, depending upon where they occur and our own ability to respond meaningfully.

Schedule VII, Section 135 of Companies Act 2013	Tata Power DDL SAATHI : CSR Mother Brand			
	1 UNNATI (women literacy, skill training, education support, ABHA etc.)	2 UJJWAL (Scholarship, pathshala, career counselling etc.as per Affirmative Action Policy)	3 SANJEEVANI (mobile dispensary, RO plant, Malnutrition, blood donation camp etc.)	4 CLUB Enerji (Energy Club, Tree plantation)
(i) Eradicating hunger, poverty and malnutrition, promoting health care including preventive health care and sanitation including contribution to the Swach Bharat Kosh set-up by the Central Government for the promotion of sanitation and making available safe drinking water			√	
(ii) Promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly, and the differently abled and livelihood enhancement projects	√	√		
(iii) Promoting gender equality, empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centres and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups	√	√		
(iv) Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and water including contribution to the Clean Ganga Fund set-up by the Central Government for rejuvenation of river Ganga				√

Geographies and Target Communities

- CSR programs/projects would be targeted primarily for JJ Clusters & Resettlement Colony, unauthorized colonies and villages' residents residing in company's licensed area spread approximately over 510 sq. kms, across North & North West of Delhi and the geographical locations of Tata Power-DDL business development projects. Adding to this, in case of natural disasters, calamities, fire or flood *Tata Power-DDL* will take up relief work across country as appropriate.
- The target communities of CSR programs/projects would be underprivileged, socially and economically weaker men, women, adolescents, school going students, school drop outs, SC/ST, old age individuals, orphans, unskilled youth and differently abled individuals.
- Company may decide to take up CSR programs outside its area of operation in exceptional cases.

Annexure 3:

Implementing mechanism

CSR programs/projects would be implemented through proficient NGOs and in-house CSR teams, which would look after the identification, planning, budgeting, monitoring, evaluation and reporting of the CSR programs/projects as per IMS processes.

Monitoring & Review mechanism

Tata Power DDL's CSR programs/projects have clearly defined targets, no. of beneficiaries and timelines by which the deliverables of projects are measured & monitored. The working mechanism, deliverables & outcome of the programs are detailed in the contract agreement of the implementing partner.

The monitoring process will cover both programme and financial reviews. Tata Power DDL has adopted 3 tier monitoring & review structure to ensure effective implementation of CSR programs/projects:

Note*- CSR Committee from time to time will further apprise the Tata Power DDL Boar



Evaluation Mechanism:

- **Internal Evaluation** - CSR Team uses IMS processes, NGO Score Card, Internal Audit, SIG Effectiveness Index, TAAP assessment reports and trainees feedback as a tools on annual basis to assess the monitoring and evaluation of CSR Initiatives.
- **External Evaluation** - It is also undertaken with reputed academic institutions/industry association/consultant/market research agencies once in 3 years to assess the overall impact on community.

Annexure 5: CSR Projects implementation details

Heads	S. No.	CSR programs/ Projects	Ref. point of Sch. VII	Implementation Modality	Budget (₹ in lakh)	Implementation Schedule			
						Q1	Q2	Q3	Q4
UNNATI	1	Women Literacy Centers (WLCs)	(ii)	TEIA	564.5	√	√	√	√
	2	ABHA Program (Brand Ambassador)	(i)	DIR, TEIA		√	√	√	√
	3	Community Awareness Program	(ii)	TEIA		√	√	√	√
	4	Skill development training for Girl students in schools	(ii)	TEIA		√	√	√	√
	5	Vocational cum Tutorial Training Program	(i)	TEIA		√	√	√	√
	6	Self Help Group - Entrepreneurship Development Program	(ii)	TEIA		√	√	√	√
	7	Dhaaga project	(ii)	TEIA		√	√	√	√
UJJWAL	8	Career Counselling for students in schools	(ii)	TEIA	85.9		√	√	
	9	PathShala - Special training centers	(ii)	TEIA		√	√	√	√
	10	Scholarship distribution program for students of "ITIs, Polytechnic, Engineering and DU Colleges"	(ii)	DIR		√			√
SANJEEVANI	11	Blood Donation Camps	(i)	DIR, TEIA	79	√	√	√	√
	12	Support to Disability Counselling Centre	(i)	TEIA		√	√	√	√
	13	Mobile dispensary Vans	(i)	TEIA		√	√	√	√
	14	RO Water plant	(i)	DIR, TEIA		√	√	√	√
Club Enerji	15	Energy, water and climate conservation and sensitization sessions at schools	(iv)	DIR	9		√	√	√
	16	Sapling Plantation at Schools, Parks, CRPF camp etc.	(iv)	DIR			√	√	
BD	17	CSR Initiative at Lucknow and Ranchi	(ii)	DIR, TEIA	13.2	√	√	√	√
Total Budget (₹ in Lakhs)					751.6				
*2% of total amount of existing initiatives (751.6) for Unforeseen contingencies like disaster management etc. (₹ in Lakhs)					15.03				
New Initiative	18	2 New VT Centre	(i)	DIR, TEIA	45		√	√	√
Grand Total (INR in Lakhs)					811.63				

DIR – Direct

TEIA – Through External Implementing Agency

**The expenditure is interchangeable amongst the various heads/ CSR programs/ projects specified in the policy.

Annexure 5: CSR Annual Reporting Framework as per Schedule VII of the Companies Act

1	2	3	4	5	6	7	8
S. No.	CSR Project/ activity	Sector	Project/ Programme 1. Local area/ others 2. State District	Amount outlay (budget) project/ programme wise	Amount spent by project/ programme: 1. District 2. Over-heads	Cumulative spend up to reporting period	Amount spent direct/ through implementing agency*
1.							
2.							
3.							

* Give details of implementing agency.

Note: In case of multi-company collaboration on CSR, each company will need to report separately on such projects or programmes.

1. Outline of the Company's CSR Policy – overview of activities to be undertaken and weblink to Policy and projects or programmes.
2. Composition of the CSR Committee.
3. Average net profit for the past 3 financial years.
4. Prescribed CSR Expenditure i.e. 2% of 3 above.
5. Financial year spend:
 1. Total to be spent.
 2. Amount unspent, if any.
 3. Details of spend in table.
6. In case of unspent, reasons.
7. Responsibility statement of CSR Committee that policy, implementation and monitoring complies with the CSR objectives in letter and spirit.
8. Signature of CEO/MD/Director

Annexure 6:

Composition of CSR Committee

The CSR Committee comprises of the following directors:-

1. **Mr. Ajay Shankar - Chairman**

Mr. Shankar is an Independent Director of the Company.

Mr. Shankar is a distinguished fellow at TERI, The Energy and Resources Institute. He has rich and varied experience in public service for over forty years, primarily in the fields of industry, the power sector and urban development.

He was a member of the premier Indian Administrative Service which he joined in 1973 and retired as Secretary, Department of Industrial Policy and Promotion in the Government of India in December, 2009.

He had served on the boards of major public sector companies such as IDBI, EXIM Bank, NTPC, NHPC, PFC and REC and had also served as an independent director on the boards of HAL and Tata Global Beverages. He is presently serving as a non-executive independent director on the board of L&T. He is also a senior advisor at IRADE.

2. **Mr. Minesh Shrikrishna Dave - Member**

Mr. Dave at present heads the Transmission and Distribution vertical at Tata Power which includes Mumbai, Delhi, Ajmer Distribution and Powerlinks Transmission. Prior to this, he was Chief Business Development Officer responsible for activities in India and overseas (including M&A and divestment) in the areas of power generation, transmission, distribution, resources and services business. In the past, he has headed the business development in the ASEAN region and has also been the Chief Representative Officer of Tata Power in Indonesia where he oversaw Tata Power investments in Coal Sector.

He is a member of Apex Leadership team of Tata Power. He is also a nominee director on the board of several Tata Power entities.

He joined Tata Power in November 1982. With a career spanning over 35 years, he has handled various functions including engineering, planning, fuel procurement, project development & management, regulatory affairs, business development and strategy. He is a Bachelor of Engineering (Mechanical, 1980) and Master in Technology (Heat, Power & Refrigeration, 1982) from IIT Bombay.

Mr. Dave is a Non-Executive Director of the company.

3. **Mr. Arup Ghosh - Member**

Mr. Arup Ghosh is IIT Kharagpur alumnus and has done management courses from Administrative Staff College Hyderabad, IIM Kolkata & XLRI, Jamshedpur. He is a power sector veteran of 39 years. He has been extensively engaged in all facets of Transmission and Distribution operations including restructuring and institutional strengthening of electricity utilities to enable them to cope with regulatory controls. He has worked with electricity utilities in India and Mauritius and has been with Tata Power Delhi Distribution Limited since November 2005.

Mr. Ghosh is a Non-Executive Director of the Company.